

ST PAUL'S PARISH CENTRE

BOOKING APPLICATION FORM

Please complete the application form below as fully as possible and send it to stpaulsbarton@gmail.com or post to St Paul's vicarage Staplers Road, Newport, PO30 2HZ, together with £50 deposit payable in advance and will be refunded provided there are no damages. On receipt of your application form, if the booking can be taken, an invoice will be sent to confirm the booking and set out the hire charges, (Direct Payment into our account at Parochial Church Council St. Pauls, Barton. Sort code **54-10-34** Account no. **21418586** or by cheque payable to St Paul's PCC.

Contact Details (used only in connection with your booking)

Name

Organisation

Address

Telephone

Email

Booking Details

Requested date (s)

Times Entry Exit

Purpose of hire Party ☐ Wedding ☐ Baptism ☐ Meeting ☐

Facilities required Kitchen (servery) ☐ Kitchen (full use) ☐

Kitchen (servery + microwave) ☐

Licence Condition

☐ Request permission for live recorded music or other form of performance or entertainment (please specify)

Child Protection Policy

☐ Children under the age of 18 will be supervised by adults other than parents

Additional Facilities or Requests

☐ (please specify)

- The Christian Centre is fully wheelchair accessible with Disabled toilet facilities.
- No dogs should enter the building unless they are guide dogs or assistance dogs.
- No alcohol or smoking in the area.

Please sign to indicate that you have read and agree to the terms and conditions set out in the Hire Brochure.

Signature Date