

# ST PAUL'S PARISH CENTRE

## BOOKING APPLICATION FORM

Please complete the application form below as fully as possible and send it to [stpaulsbarton@gmail.com](mailto:stpaulsbarton@gmail.com) or post to St Paul's vicarage Staplers Road, Newport, PO30 2HZ, together with £50 deposit payable in advance and will be refunded provided there are no damages. On receipt of your application form, if the booking can be taken, an invoice will be sent to confirm the booking and set out the hire charges, (Direct Payment into our account at Parochial Church Council St. Pauls, Barton. Sort code **54-10-34** Account no. **21418586** or by cheque payable to St Paul's PCC.

### Contact Details (used only in connection with your booking)

Name .....

Organisation .....

Address .....

Telephone .....

Email .....

### Booking Details

Requested date (s) .....

Times ..... Entry ..... Exit .....

Purpose of hire Party  Wedding  Baptism  Meeting

Facilities required Kitchen (servery) Kitchen  (full use)

Kitchen (servery + microwave)

### Licence Condition

Request permission for live recorded music or other form of performance or entertainment (please specify)

### Child Protection Policy

Children under the age of 18 will be supervised by adults other than parents

### Additional Facilities or Requests

(please specify) .....

- The Christian Centre is fully wheelchair accessible with Disabled toilet facilities.
- No dogs should enter the building unless they are guide dogs or assistance dogs.
- No alcohol or smoking in the area.

Please sign to indicate that you have read and agree to the terms and conditions set out in the Hire Brochure.

Signature .....Date .....

**Bookings Enquiries Call:** Chris on **07800769042** or Gisele on **07936005234**